



BBP Admin
BENEFITS ADMINISTRATION

COBRA, FMLA, FSA, HRA, HSA, TRANSIT

info@bbpadmin.com
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Miscellaneous Fees

COBRA

Open Enrollment Packet (Custom)	\$20.00 Per Packet
COBRA Takeover (Full Service)	\$20.00 Per Takeover
COBRA Research	\$100 Per Hour
EDI Feed	\$250 Per Feed

FSA/HRA/HSA

Debit Cards – Additional Debit Cards	\$5.00 Per Card
Debit Cards – Pin Mailing	\$3.00 Per Mailing
Debit Cards – Overnight Shipment	\$37.50 Per Card
Paper Statements	\$1.50 Per Statement
Discrimination Testing Research	\$150.00 Per Hour
HRA Medicare Reporting	\$25 Per Quarter
HRA PCORI Filing	\$100 Pre Filing
HSA Account Closure & Money Transfer	\$25.00
HSA Investment Account	\$15.00 Per Transaction
Enrollment Meetings	\$250 + Mileage

Payroll

Next Day Payroll	\$100 Fee
NSF	\$100 Fee + Wire of Money
Paper Checks	\$2.00 Per Check
Overnight Delivery	\$30