Communications – Opt In/Opt Out

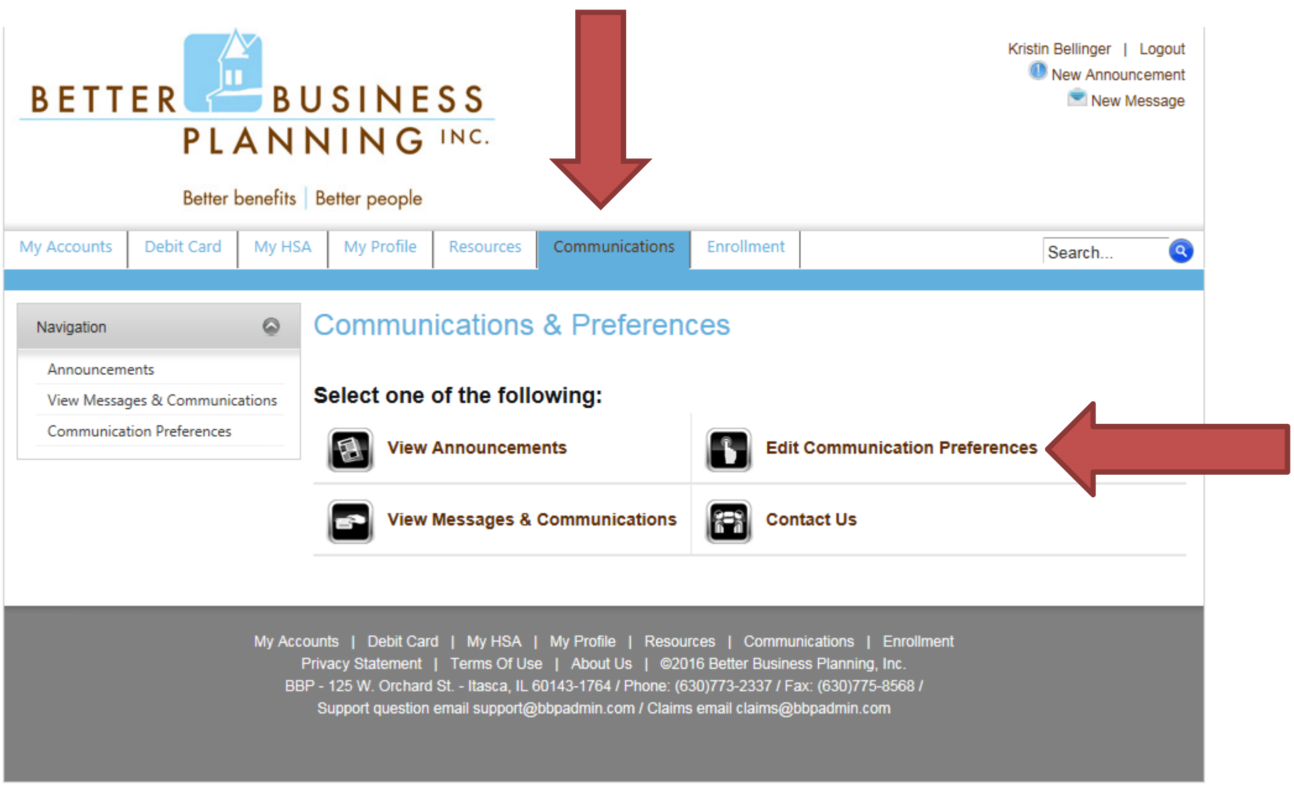
BBPadmin automatically sends out communications regarding your pre-tax benefit account(s).

To view a list of the communications you are set to receive, you must login to your Online

Account. https://www.mywealthcareonline.com/bbp

If you have not yet created an online account, click here for instructions to set-up your account http://www.bbpadmin.com/docs/Participant/Online_Account_Registration_Instructions.pdf

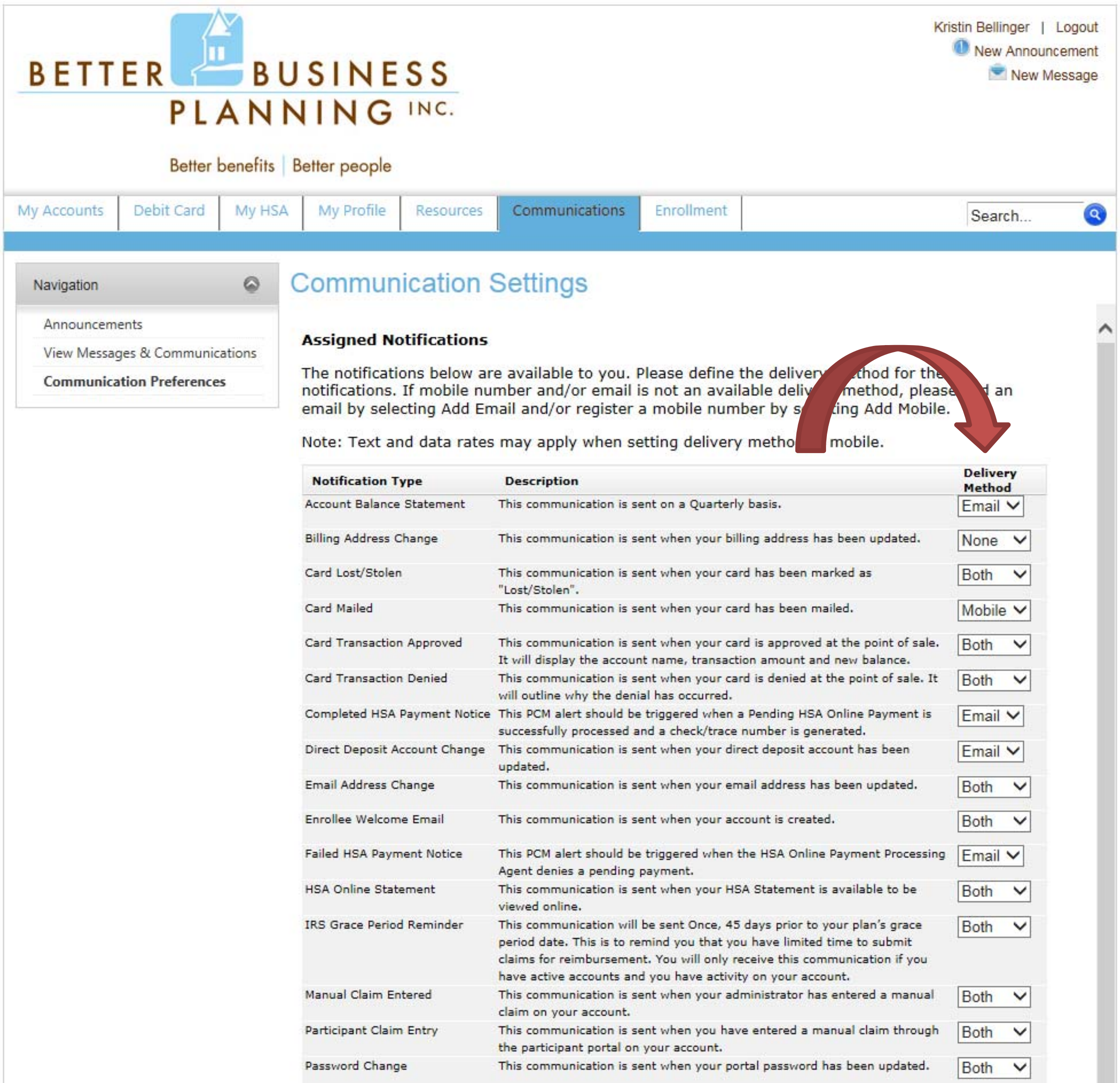
Once you are logged in, click on the Communications tab at the top of your screen, then click on Edit Communication Preferences.



You will see all the Communications we offer – you can choose to receive all, some or none! If you register your mobile phone number, you will also receive text alerts.

Please define the delivery method for these notifications. If mobile number and/or email is not an available delivery method, please add an email by selecting Add Email and/or register a mobile number by selecting Add Mobile at the bottom of the page.

Note: Text and data rates may apply when setting delivery method to mobile.



BETTER BUSINESS PLANNING INC.

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Assigned Notifications

The notifications below are available to you. Please define the delivery method for the notifications. If mobile number and/or email is not an available delivery method, please add an email by selecting Add Email and/or register a mobile number by selecting Add Mobile.

Note: Text and data rates may apply when setting delivery method to mobile.

Notification Type	Description	Delivery Method
Account Balance Statement	This communication is sent on a Quarterly basis.	Email
Billing Address Change	This communication is sent when your billing address has been updated.	None
Card Lost/Stolen	This communication is sent when your card has been marked as "Lost/Stolen".	Both
Card Mailed	This communication is sent when your card has been mailed.	Mobile
Card Transaction Approved	This communication is sent when your card is approved at the point of sale. It will display the account name, transaction amount and new balance.	Both
Card Transaction Denied	This communication is sent when your card is denied at the point of sale. It will outline why the denial has occurred.	Both
Completed HSA Payment Notice	This PCM alert should be triggered when a Pending HSA Online Payment is successfully processed and a check/trace number is generated.	Email
Direct Deposit Account Change	This communication is sent when your direct deposit account has been updated.	Email
Email Address Change	This communication is sent when your email address has been updated.	Both
Enrollee Welcome Email	This communication is sent when your account is created.	Both
Failed HSA Payment Notice	This PCM alert should be triggered when the HSA Online Payment Processing Agent denies a pending payment.	Email
HSA Online Statement	This communication is sent when your HSA Statement is available to be viewed online.	Both
IRS Grace Period Reminder	This communication will be sent Once, 45 days prior to your plan's grace period date. This is to remind you that you have limited time to submit claims for reimbursement. You will only receive this communication if you have active accounts and you have activity on your account.	Both
Manual Claim Entered	This communication is sent when your administrator has entered a manual claim on your account.	Both
Participant Claim Entry	This communication is sent when you have entered a manual claim through the participant portal on your account.	Both
Password Change	This communication is sent when your portal password has been updated.	Both