



# FMLA Indiana

## Federal vs. Indiana Family & Medical Leave Laws

	FEDERAL ELEMENTS	STATE ELEMENTS
<b>Employers Covered</b>	<p>Private employers with 50 or more employees in at least 20 weeks of the current or preceding year.</p> <p>Public agencies, including state, local and federal employers.</p> <p>Local education agencies covered under special provisions.</p>	<p>In addition to the federal FMLA, Indiana has a law regarding military family leave.</p> <p>Employers with 50 or more employees in at least 20 calendar work weeks.</p>
<b>Employees Eligible</b>	<p>Worked for employer for at least 12 months (which need not be consecutive); worked at least 1,250 hours for employer during 12 months preceding leave; and employed at a worksite with 50 or more employees within 75 miles of worksite.</p>	<p>Worked for the employer for at least 12 months; worked at least 1,500 hours during 12 months preceding leave; and is the spouse, parent, court-appointed guardian or custodian, grandparent, child or sibling of a person who is ordered to active duty (includes biological, adoptive, foster and step relatives).</p>
<b>Leave Amount</b>	<p>Generally, up to a total of 12 weeks during a 12-month period.</p> <p>Up to 26 weeks during a single 12-month period to care for spouse, child, parent or next of</p>	<p>Up to a total of 10 working days each year.</p>



	<p>kin who is a covered service member with a serious injury or illness.</p> <p>However, leave for birth, adoption, foster care, care for a parent with a serious health condition or care for a covered service member with a serious injury or illness must be shared by spouses working for same employer.</p>	
<b>Type of Leave</b>	<p>Unpaid leave for:</p> <ul style="list-style-type: none"> <li>• Birth of employee's newborn child;</li> <li>• Placement of child with employee for adoption or foster care;</li> <li>• Providing care for employee's parent, child or spouse with serious health condition;</li> <li>• Employee's own serious health condition;</li> <li>• Any qualifying exigency when employee's spouse, child or parent is on active duty or is notified of impending call or order to active duty in Armed Forces; or</li> <li>• Caring for a spouse, child, parent or next of kin who is a covered service member with a serious injury or illness.</li> </ul>	<p>Unpaid leave during one or more of the following periods:</p> <ul style="list-style-type: none"> <li>• The 30 days before active duty orders are in effect;</li> <li>• A period in which the person ordered to active duty is on leave while active duty orders are in effect; and/or</li> <li>• The 30 days after the active duty orders are terminated.</li> </ul>
<b>Serious Health Condition/Serious Injury or Illness</b>	<p><b>Serious Health Condition:</b></p> <p>Illness, injury, impairment, or physical or mental condition involving incapacity or treatment connected with inpatient care in hospital, hospice, or residential medical-care facility, or continuing treatment by a health care</p>	No provision

	<p>provider involving a period of incapacity due to:</p> <ul style="list-style-type: none"> <li>• A health condition lasting more than three consecutive full calendar days and involving a certain level of treatment;</li> <li>• A chronic serious health condition or a permanent or long-term condition for which treatment may be ineffective;</li> <li>• Absences to receive multiple treatments (including recovery periods) for a restorative surgery or for a condition that if left untreated likely would result in incapacity of more than three days; or</li> <li>• Any incapacity related to pregnancy or for prenatal care.</li> </ul> <p><b>Serious Injury or Illness:</b></p> <p>In the case of a member of the Armed Forces, including a member of the National Guard or Reserves, an injury or illness incurred by the member in line of duty on active duty in the Armed Forces (or which existed before the beginning of active duty and was aggravated by service in the line of duty on active duty) that may render the member medically unfit to perform the duties of the member's office, grade, rank or rating.</p> <p>For a veteran of the Armed Forces, including a veteran of the National Guard or Reserves, an injury or illness incurred by the member in the line of duty on active duty in the Armed</p>	
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	Forces (or which existed before the beginning of active duty and was aggravated by service in the line of duty on active duty) and that manifested itself either before or after the member became a veteran.	
<b>Health Care Provider</b>	Doctors of medicine or osteopathy authorized to practice medicine or surgery; podiatrists, dentists, clinical psychologists, clinical social workers, physician assistants, optometrists, chiropractors (limited to manual manipulation of spine to correct subluxation shown to exist by x-ray), nurse practitioners, and nurse-midwives, if authorized to practice under state law and consistent with the scope of their authorization; Christian Science practitioners listed with the First Church of Christ, Scientist in Boston, MA; any provider so recognized by the employer or its group health plan's benefits manager; and any health provider listed above who practices and is authorized to practice in a country other than the United States.	No provision
<b>Intermittent Leave</b>	Permitted for serious health condition, for care of covered service member when medically necessary and for active duty leave.  Not permitted for care of newborn or new placement by adoption or foster care, unless employer agrees.	No provision
<b>Substitution of Paid Leave</b>	Employees may elect, or employers may require, accrued paid leave to be	Employee may elect or the employer may require the employee to substitute any earned paid vacation, personal or other

	substituted in some cases. Employee must follow terms and conditions of employer's normal paid leave policies.	paid leave, except for paid medical or sick leave. Employee may <u>not</u> request or use any paid medical, sick or disability benefit for the period of military family leave.
<b>Reinstatement Rights</b>	Must be restored to same position or one equivalent to it in all benefits and other terms and conditions of employment.	Following military family leave, the employee must be restored to the position that he or she held before leave, or an equivalent position with equivalent seniority, pay, benefits and other terms and conditions of employment.
<b>Key Employee Exception to Reinstatement Rights</b>	Limited exception for salaried employees if among highest paid 10 percent of workforce within 75 miles of worksite, restoration would lead to grievous economic harm to employer and other conditions met.	No provision
<b>Maintenance of Health Benefits During Leave</b>	Health insurance must be continued under same conditions as prior to leave.	Employer must permit the employee to continue health care benefits at the employee's expense.
<b>Leave Requests</b>	<p>To be made by employee at least 30 days prior to date leave is to begin where need is known in advance or, where not foreseeable, as soon as practicable.</p> <p>If due to a planned medical treatment or for intermittent leave, the employee, subject to health care provider's approval, shall make a reasonable effort to schedule it in a way that does not unduly disrupt employer's operations.</p> <p>If due to foreseeable active duty of family member, notice must be made as soon as practicable.</p>	Employee must provide 30 days' advance written notice to the employer, including a copy of the active duty orders (if available), unless the active duty orders are issued less than 30 days before the date leave is to begin.

<p><b>Certification Requirement</b></p>	<p>Employer may require certification for the following:</p> <p>Request for leave because of serious health condition or to care for covered service member with a serious illness or injury.</p> <p>Request for qualifying exigency leave because of family member's active duty or call to active duty in the Armed Forces.</p> <p>To demonstrate employee's fitness to return to work from medical leave where employer has a uniformly applied practice or policy requiring such certification.</p>	<p>Employer may require verification of an employee's eligibility for leave, and may consider an absence unexcused if verification is not provided. An employee must provide a copy of the active duty orders (if available).</p>
<p><b>Executive, Administrative, and Professional Employees</b></p>	<p>These individuals are entitled to FMLA benefits. However, their use of FMLA leave does not change their status under the Fair Labor Standards Act (FLSA), i.e., an employer does not lose its exemption from the FLSA's minimum wage and overtime requirements.</p>	<p>No provision</p>
<p><b>Statutes</b></p>	<p>29 USC 2601</p>	<p>I.C. § 22-2-13</p>

**SPECIAL NOTE:** Please note that the information in the above chart focuses on statewide laws. Employers must be aware that numerous cities across the country have enacted local ordinances that mandate employers to provide paid sick leave to employees. An employer located in a city with a local paid sick leave law must comply with the local ordinance and statewide law, if applicable.

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