

Medicare Reporting FAQ

Why do we report?

The Medicare, Medicaid and SCHIP Extension Act of 2007 (MMSEA) introduced mandatory reporting requirements for Medicare beneficiaries who have coverage under group health plans. All reporting is submitted to the Centers for Medicare & Medicaid Services (CMS).

Who needs to report?

- All Employers (regardless of how many actually participate in the HRA plan)
- Your plan offers reimbursement for medical and/or hospital expenses (as opposed to just for dental and vision expenses)
- Your plan allows for an individual account value of \$5,000 or more, whether in current benefit or as a result of carryover

What do I need to do?

1. Have your employees fill out the attached Employee MSP Form (MSP_Form_EE) or download from our website at <https://bit.ly/2VcwrMu>.
2. Complete the attached Employer Form (MSP_Form_ER) or download from our website at <https://bit.ly/2BLpTxp> and return along with all completed Employee MSP Forms

We suggest requiring all employees to complete the Employee MSP Form to ensure all information is up-to-date, even if they have nothing to report.

Why do I need Medicare-eligible employees to fill this out every year?

We require employees to complete this form to ensure we have the most up-to-date information. We want to ensure your company is compliant in terms of Medicare Reporting.

How do I know if an employee or their dependent is on Medicare?

Typically, this information will be provided to you when the employee enrolls onto your health care plan. This is also why we suggest requiring all employees to complete the MSP Employee Form to ensure all information is current.

What happens if I do not return anything to BBP Admin?

Unfortunately, if we do not receive anything from you, we cannot report your group to CMS for the required quarterly reporting. You will be responsible for reporting to CMS on your own.

When is Medicare Reporting due?

Medicare Reporting is done quarterly for the previous three quarters – in April, July, October and January. You will receive an email during the 3rd month of the quarter to respond with updates. We require all current Medicare-eligible employees and dependents to submit their Medicare information

to us on a yearly basis to ensure all information is up-to-date. All Medicare changes and updates, new hires and terminations are due to us on the 5th of the month reporting is due.

Year	Quarter	Months	Email out to Employers	Updates Due to BBP Admin	Medicare Reporting done by BBP Admin	Required from Employer
2020	1	January, February, March	March 15	April 3	April 10	*Employer MSP Form *All information for all Medicare eligible employees and dependents
2020	2	April, May, June	June 15	July 3	July 10	Updates only
2020	3	July, August, September	September 15	October 2	October 10	Updates only
2020	4	October, November, December	December 15	January 5	January 10	Updates only

Please let us know if you have any questions regarding the Medicare Reporting.